

---

**Regional Asia Environment Conference Support Programme**  
*Under the Sida-SEI Strategic Fund*

---

## **Call for Concept Notes**

With support from Sweden through the Swedish International Development Cooperation Agency (Sida), SEI will be funding events focused on environmentally sustainable development, gender equality and poverty reduction; organizations across Asia are invited to submit concept notes.

The **Regional Asia Environment Conference Support Programme funded by Sweden** aims to promote informed dialogue where different groups and stakeholders can share knowledge in regional forums and other strategic events with the goal of helping to shape public policy to advance environmentally sustainable development.

The programme is an initiative under the Sida-SEI Strategic Fund managed by the Asia Centre.

### **Call for concept notes**

SEI welcomes concept notes for events in Asia on advancing environmentally sustainable development, gender equality and poverty reduction.

The events should preferably bring representatives from government, the private sector, and civil society together with researchers, and feature active exchanges between participants.

The programme seeks to change mind-sets and everyday practices to ultimately benefit the citizens of the region, with particular attention to the poor and vulnerable groups, generally such as, but not limiting to, children, women, ethnic minorities and other environmentally vulnerable group based on specific context.

The programme will seek to strengthen environmentally sustainable development, gender equality and poverty reduction in the region. Selected events should build new knowledge; leadership; strengthen existing capacity; enhance and foster networks and partnerships; and generate new collaborations and undertakings in ways that are gender-responsive. There is also scope to consider private-sector collaboration and partnerships for development and corporate social responsibility (CSR). Events should also demonstrate likelihood to change practice and policy.

## **Programme grant**

A total of **1,200,000 SEK (roughly 185,000 USD)** will be awarded annually. The goal is to support 5-6 strategic events each year. The awards can fund an event in its entirety or provide supplemental funding.

Funds can cover meeting/conference expenses, travel costs of strategic participants, outreach costs (such as for communication and media), monitoring and evaluation (M&E) expenses, and (as needed) auditing fees.

## **Deadlines**

Grants will be issued on a quarterly basis; concept notes should be submitted at least 3 months before the planned activity; the deadlines for the remainder of 2014 are:

- Quarter 2: 31 March
- Quarter 3: 30 June
- Quarter 4: 30 September

## **Grant recipients**

Recipient organizations should be based in Asia or, if they are based outside the region, be addressing issues relevant to Asia.

Recipients can be public nonprofit organizations or networks with experience in providing dialogue platforms to enable different groups and stakeholders who can share knowledge in the areas of environmentally sustainable development, gender equality and poverty reduction in Asia with focus on Southeast Asia.

Depending on their role and interests, private-sector participants may be responsible for their own expenses, with a possible exception for cost-sharing option for micro- and small enterprises with resource constraints.

The concept note should explain how the funds will add value to the event beyond what the existing funding can provide.

For more information, download the following programme documents:

[SEI Asia - Accounting Policy and Requirement](#) (PDF)

[Most Significant Change Questionnaire](#) (MS Word Doc)

[Event Exit Questionnaire](#) (MS Word Doc)

## **Contact:**

**Mr. Agus Nugroho**, Programme Coordinator

Sida-SEI Strategic Fund, Regional Asia Environment Conference Support Programme

Email: [seia-conference@sei-international.org](mailto:seia-conference@sei-international.org)

Phone: +66(0)2 251 4415-8, Fax: +66 02 251 4419.